

**LOCUST LAKE VILLAGE PROPERTY OWNERS ASSOCIATION
CHALET IMPROVEMENT COMMITTEE
MINUTES June 25, 2008**

IN ATTENANCE: Diane and Bob Wolek, Bob Leonard, Roz and Ron Heil, Alice Curreri, Robin and Ken Scott, Ike Wade, Rose Conley, John Heil, Alma D'Onofrio and Dee Kasarda.

MEETING CALLED TO ORDER AT 7PM.

The meeting began with discussion on the new deck roof:

*The material for the ceiling will be donated and we will need volunteers to help with the installation.

*Ceiling will be insulated.

SPOOL:

*Sam Conley will fabricate for use with the exhaust fan.

ELECTRIC:

*Ron Heil is in contact with Liberty regarding a luminary study for the inside of the Chalet. John Heil noted the electrical panel has only four spaces with breakers.

FANS:

*New fans will be purchased for interior.

STONE WORK:

*Work is scheduled to begin on June 30th.

WINDOWS:

*The lower level window will be installed June 26th in preparation for the stonework.

INTERIOR:

*Vendor to be called to remove Soda Machine

*Bob Leonard recommended the C/O should be posted in building. We will call the office on the exact count.

INTERIOR PAINTING:

*A committee was formed to paint the paneling and trim in the entire Chalet. Robin, Diane and Alma will look at paint charts and purchase necessary material to begin the painting. A semi gloss paint should be applied.

WINDOW TREATMENT:

*Committee voted to keep the existing blinds and construct fabric window cornices. Alma, Diane and Dee have constructed cornices before and volunteered to work together on this project.

KITCHEN:

*We will need five to six men to help with the installation of the new stove hood.
*Delivery is expected within the week of stainless steel sheets for the wall behind the new stove.

FUTURE PLANS:

*Work will begin on the retaining wall in the beginning of August as well as the design of flowerbeds. Dee will purchase scrubs, trees and flowers for the beds.
*Walkways will be framed and filled with stones.
*A concrete pad poured at the front entrance.
*Stairway to be removed.
*Kitchen wall opened and room enlarged.

COMMITTEE SUGGESTED TO HAVE A MASS E-MAIL FOR VOLUNTEERS:

**CARPENTERS
PLUMBERS
HELPERS**

Hopefully the Office will help us with this task.

MEETING ADJOURNED AT 8:15PM

NOTE: NO MEETINGS IN JULY OR AUGUST DUE TO SUMMER VACATION SCHEDULES. AT THE AUGUST BOARD MEETING I WILL SUBMIT A REPORT OF PROGRESS.